

# SOUTHROP PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 27<sup>TH</sup> JULY 2023

**Present:** Cllr Guest Cllr C Brickley  
Cllr Jones

**In attendance:** Vanessa Lawrence (Clerk), District Cllr Fowles (part)

- 031 23/24 Apologies for absence**  
Apologies were received from Cllrs P Brickley and Cllr Giles
- 032 23/24 Declarations of Interest in Items on the Agenda**  
None declared
- 033 23/24 To approve the Minutes of the Council meeting held on the 12<sup>th</sup> May 2023**  
It was **RESOLVED** to approve the Minutes of the Annual Parish Council meeting held on the 12<sup>th</sup> May 2023. Proposed Cllr Guest, seconded Cllr C Brickley – all in favour.
- 034 23/24 Clerk's Report**  
The Clerk's report had been circulated prior to the meeting and referred information regarding the new Speed Camera and also information regarding youth provision in the area. The report will be held with the Minutes.
- 035 23/24 To agree to adjourn the meeting for Public Participation, if members of the public are present - there is a 10 minute time limit**  
N/A
- 036 23/24 To agree to reconvene the meeting following Public Participation, if applicable.**  
N/A
- 037 23/24 Chairman's Announcements**  
The Chair advised the committee that he had some questions for the District Cllr when he arrives.
- 038 23/24 To receive report from District/County Cllr**  
See below

### **FINANCE**

- 039 23/24 To approve payments to be made.**  
It was **RESOLVED** to approve payment to be made ( £1824.82). Proposed Cllr C Brickley, seconded Cllr Jones – all in favour.

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| <b>ACTION: Clerk to make payments.</b> |
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- 040 23/24 To consider and agree the exact amount to be deposited in savings account.**  
The matter of opening a savings account had previously been discussed and approved, but the exact amount had not been

decided until a suitable bank/building society could be found. The Bath Building Society had been approved and it was agreed by e-mail that an amount of £20k should be deposited on a 30 day agreement. It was **RESOLVED** to formally approve that £20k is deposited in the Bath Building Society. Proposed Cllr Guest, seconded Cllr C Brickley – all in favour.

**ACTION: The Clerk to send the application form to the building society.**

**041 23/24 To consider and agree to sign the SLA agreement relating to the Community Speedwatch Camera.**

Discussion took place and whilst clarification on a few issues was required, it was **RESOLVED** to sign the SLA as soon as the Chair was satisfied with the contents. Proposed Cllr Jones, seconded Cllr C Brickley – all in favour

**ACTION: The Chairman would inspect the document and report his findings to the Council in due course.**

**HIGHWAYS**

**042 23/24 Update of Highways matters**

Cllr Brickley reported that some drain clearance had taken place recently. Cllrs asked the Clerk to report a missing sign at the junction of Eastleach Road in the village. Nothing further has been received from D. Tiffney (Glos Highways).

**PLANNING**

**043 23/24 To receive decision notices**

**23/01053/FUL** | Demolition of garage, erection of two-storey side extension, single-storey rear extension and covered walkway (revised scheme) at Hatrick, Lechlade Road Southrop GL7 3PG – Received 27/3/2023 Validated 14/4/2023; Expiry 9/5/2023 – **PERMITTED**

**23/01416/FUL** | Installation of ground mounted solar array at Folly View, Quarry view, Southrop GL7 4PG – **PERMITTED**

**044 23/24 To consider NEW planning applications**

**23/01601/FUL** | Alternations to boundary wall & widening of existing site access at 1 The Green, Wadham Close, Southrop. GL7 3PD – Awaiting decision – Validated 1<sup>st</sup> June. Expiry 30<sup>th</sup> June 2023. **NO OBJECTION**

**23/02199/COMPLY** | Compliance of conditions 5 (Enclosure to Swimming Pool), 6 (Design Details) and 8 (Bird and Bat Boxes) of permission 22/04341/FUL and Conditions 3 (Enclosure to Swimming Pool) and 4 (Bird and Bat Boxes) of consent 23/00032/LBC - Conversion of outbuilding and addition of outdoor swimming pool and alterations to the historic field boundary at Elmtree Cottage Southrop Lechlade Gloucestershire GL7 3PD – **NO OBJECTION**

Two further applications had been received following the publication of the Agenda:-

**23/02281/TCONR** – Trees works at Tanglewood, The Farriers, Southrop – **NO OBJECTION**

**23/02263/FUL** – Increase height of rear boundary walls at Boxbush Cottage, Southrop – **NO OBJECTION**

## **OTHER MATTERS**

### **045 23/24 To consider and agree updating the Community Emergency Plan with particular reference to:-**

Cllr Brickley reported that the Community Emergency Plan requires updating to include details relating to Snow Warden, Flood Warden. Following discussion it was agreed that an audit of equipment held by local farmers which could potentially be used in the event of an emergency in the village, ought to be prepared. The Clerk was asked to contact local farmers to establish :-

- a) Whether they would be willing to allow their equipment to be used
- b) Whether they would be prepared to put themselves forward to be included in the Emergency Plan

**a) Snow Plough** – This has been considered and information from Glos Highways has been received detailing that snow ploughs could be obtained from them. However, the make & model of the tractor used would need to be established before a suitable plough could be found. Various forms would have to be completed by the user and the plough would have to be kept by the user until such time as they give up the role of Snow Warden. The Clerk was asked to contact local farmers.

**b) Flood Warden Scheme** – Cllr C Brickley has agreed to be the Flood Warden.

**c) Equipment audit** - Relating to the above items. A list of equipment required for emergency use in the event of flooding or heavy snowfall needs to be compiled i.e. generators, pumps, walkie talkies etc.

This matter deferred to the next meeting in order to allow the Clerk to obtain required information.

**ACTION: Clerk to contact local farmers and to compile a list of equipment required.**

### **046 23/24 To consider and agree to purchase a new grit bin (upto £200)**

Cllr Guest reported that the grit bin at the junction of the Eastleach road just beyond the bridge requires replacement as it isn't a suitable container. Following discussion it was established that this bin is situated within the Eastleach boundary. Clerk to establish if Eastleach are prepared to replace this.

**ACTION: Clerk to contact Eastleach Parish Council.**

### **047 23/24 To consider and agree to adopt a 'vexatious complaints policy'**

I was **RESOLVED** to adopt a vexatious complaints policy. Proposed Cllr Jones, seconded Cllr Brickley – all in favour.

**ACTION: Clerk to add this policy to the list of policy document and to publish on the website.**

### **048 23/24 To consider and agree to purchase 'tanoy or active speaker' system circa £700.**

Cllrs agreed that this would be worthwhile purchase as it could be used by the Village hall and for any other events in the village. It was **RESOLVED** to purchase either a tanoy or active speaker system upto £700. Proposed Cllr Guest, seconded Cllr Jones – all in favour.

**ACTION: Clerk to contact suppliers to obtain quotes.**

### **049 23/24 To consider and agree whether to purchase any defibrillators and if so agree locations.**

Cllrs agreed that with Jubilee Close now being used and a school within the village it would be worthwhile purchasing two defibrillators for these locations. The Clerk to contact S. Andrews to obtain costs. This item to be deferred to the next meeting.

**ACTION: Clerk to contact S. Andrews.**

**District Cllr Fowles arrived.**

**038 23/24 To receive report from District/County Cllr**

Cllrs agreed to take Cllrs Fowles report which is as follows:

- Area that he covers – Southrop across Coln Valley.
- CDC responsible for play & leisure provision, waste (collection only)
- Liaising with Bromford Housing
- Principle committees – Overview & Scrutiny, Planning
- Aware of the frustration from many parish councils about the way planning & enforcement is being run. Issues have arisen since Covid due to the increase in planning applications with many people moving from the city to the countryside and undertaking renovations.
- Too many applications and not enough people to manage the applications.
- Planning department is being restructured with altered pay structure, improvements in terms & conditions including “agile working”
- New people being brought in with a new interim Manager (David Maran)
- Prioritisation of planning applications with clearer guidelines
- Changes in fee structure with fees increasing
- Electoral boundary changes – N. Cotswold constituency and S.Cotswold constituency. Coln Valley ward will be situated in N. Cotswold constituency. Under review. Possible elections Autumn 2025.

**050 23/24 Anything the Chair considers urgent**  
None

**051 23/24 Date of next meeting -..... September 2023**

**There being no further business the meeting closed at 8.30pm**

.....Chairman

.....2023