

SOUTHROP PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 29th SEPTEMBER 2022

Present: Cllr Guest Cllr C Brickley
Cllr P Brickley Cllr Giles

In attendance: Vanessa Lawrence (Clerk), Mr. R Gowland

- 49 22/23 Apologies for absence**
Apologies were received from Cllr Jones, District Cllr Theodoulou
- 50 22/23 Declarations of Interest in Items on the Agenda**
None received
- 51 22/23 To approve the Minutes of the Parish Council meeting held on the 18th July 2022**
It was **RESOLVED** to approve the Minutes of the Parish Council meeting held on the 18th July 2022, as amended, as a true and accurate record of the proceedings. Proposed Cllr C Brickley, seconded Cllr Giles – all in favour
- 52 22/23 To agree to adjourn the meeting for Public Participation, if members of the public are present - there is a 10 minute time limit**
N/A
- 53 22/23 To agree to reconvene the meeting following Public Participation, if applicable.**
N/A
- 54 22/23 Clerks Report**
None
- 55 22/23 Chairman's announcements**
None
- 56 22/23 To receive report from District/County Councillor**
None

FINANCE

- 57 22/23 To approve, retrospectively, any payments made since the last meeting and to approve any current payments.**
It was **RESOLVED** to approve, payments to be made (£1154.32).
Proposed Cllr P Brickley, seconded Cllr C Brickley – all in favour.

ACTION: Clerk to make payment.

- 58 22/23 To consider and agree cashbook & reconciliation figures at end of August 2022**

It was **RESOLVED** to agree cashbook & reconciliation figures as at the end of August 2022. Proposed Cllr P Brickley, seconded Cllr Guest – all in favour.

59 22/23 To consider and agree Financial Regulations to include any amendments.

Cllrs agreed that this should be deferred to the next meeting to enable Cllr Giles to check the document and amend where required. Proposed amendments to be discussed and document signed off at the next meeting.

ACTION: Clerk to add this item to the Agenda for the next meeting. Cllr Giles to to check document.

60 22/23 To consider and agree Standing Orders (Model Standing Orders revised April 2022) – e-mailed

The document had been circulated to Cllrs for consideration prior to the meeting. It was **RESOLVED** to approve the Standing Orders for 2022/23. Proposed Cllr P Brickley, seconded Cllr Giles – all in favour.

61 22/23 To consider and agree expenditure to cover cost of title deed changes for Jubilee Close (£600 as per estimate)

This matter had been discussed at the last meeting and it had been agreed to agree this expenditure, however, as this was not on the agenda, it has been brought back to this meeting for formal agreement. It was **RESOLVED** to cover the cost of title deed changes for Jubilee Close. Proposed Cllr P Brickley, seconded Cllr Guest. It was noted that the conditions set down for the payment was that there should be no boundary disputes and that the deed should be in the name of the Trust (Jubilee Close), rather than in the name of the trustees. Mr. Gowland, in attendance, confirmed that these conditions would be met.

ACTION: Clerk to make payment accordingly.

62 22/23 To consider and agree to support the provision of youth facilities (youth club) run by Fairford Town Council for all the villages in the area.

Cllr C Brickley and Mrs Verecchia attended the meeting arranged by Fairford Town Council to consider youth provision in the area. Cllr C Brickley reported that the proposals were sound, but felt that Southrop children who might benefit numbered only (1) and therefore there would be little that Southrop could offer. The Clerk reported that nothing had been decided and feedback from other Councils is awaited. Further information to follow. No decision could be made at the present time.

63 22/23 To consider and agree publication of qtrly payments over £100 (end of June)

It was **RESOLVED** to publish qtrly payments over £100 at end of June. Proposed Cllr P Brickley, seconded Cllr Guest – all in favour.

ACTION: Clerk to publish figures on the website.

PLANNING

64 22/23 To receive Decision notices:-

22/02030/FUL & 22/02031/LBC | Single storey extension to existing garage at Tubbs Cottage, Southrop. GL7 3PF – **PERMITTED**

22/02258/TCONR | Walnut- Remove two stems and reduce crown as marked in pictures at Wadham House, Southrop – **NO OBJECTION**

22/02795/TCONR | T2 – Laurel Oak – 2m overall crown reduction at The Dovecote, Southrop GL7 3PD – **NO OBJECTION**

22/00606/FUL | Conversion of residential storage building to single dwelling (retrospective) at Bradborough Farmhouse, Southrop GL7 3PH - **PERMITTED**

65 22/23 New Planning Applications

22/02985/FUL | Erection of Victorian-style greenhouse in rear garden at Boxbush Cottage, Southrop GL7 3PH. Validated 8/9/22; Expiry 6/10/22. **NO OBJECTION.**

OTHER MATTERS

66 22/23 To consider and agree to sign the Letter of Engagement of AMM Bookkeeping and Accountancy.

Deferred to the next meeting.

ACTION: Clerk to add this item to the Agenda for the next meeting.

67 22/23 Update from The Swan

Cllr P Brickley reported as follows:

- Harry Sheppard has left and a new General Manager (Millie Hibbert), has been appointed.
- Intention is still to open
- Frustration over delays following refurbishment and staffing
- Further recruitment taking place
- As soon as all issues are resolved there will be a 3-week plan to open and the village will be advised accordingly.
- Date of re-opening TBA

68 22/23 Update on Highways matters

Cllr P Brickley reported as follows:-

- Cllrs P Brickley and Giles met with GCC road safety team. Request for camera sent to police for approval – response awaited
- Cllrs were asked for a list of other traffic calming measures that might be considered.
- County Cllr Morris to be approached in relation to any funding that might be available
- Following meeting with Glos. Highways:
- Potholes – done
- Markings outside the school – issue raised
- Resurfacing – will take place end November – beginning December. Glos. Highways currently working on cutting back foliage.
- Pavement opposite the Village Hall has been checked and costings are awaited. Resurfacing would have to take place in the next financial year.
- Drains – Mill House – added to list of works for next financial year
- Drain – Fyfield Manor – awaiting result of inspection
- Fencing – bridge. GCC considering whether this is the right means of slowing down traffic and are looking at alternatives.
- Damage to raised footway (school) – planned maintenance not on list yet
- Grit Bin – South Farm – Cllr P Brickley to reply to GCC regarding query

Cllr C Brickley mentioned that the Southrop sign was in need of attention as it was in a state of disrepair. An image would be sent to the Clerk for forwarding to the relevant GCC department.
No further to report on safety measures at the crossroads.

69 22/23 To consider and agree the way forward for a Flood Warden Initiative

Following discussion, it was **RESOLVED** to use the Council/Councillors as the initial point of contact for any incidents in the village and to ask litter pickers at the litter picking events to inspect the ditches as they are clearing litter. Proposed Cllr P Brickley, seconded Cllr Giles – all in favour. The Emergency Plan would be updated accordingly.

ACTION: Cllr C Brickley to update the Emergency Plan. Cllr Guest to speak to George Ponsonby

70 22/23 To discuss possible way forward for Jubilee Close

A recent JC survey regarding what people would like to see at Jubilee Close seems to have produced various ideas such as:- Archery nets; Allotments; Tennis Court; Solar Farm; Exercise Trail and that the pavilion could be improved for use by sporting teams.
Other suggestions related to providing a better playground, or two playgrounds perhaps [one at the hall for younger children and one at the JC for older]. It was agreed to ensure the SPC, JC and village hall discuss this at some point.

71 22/23 Anything the Chair considers urgent.

The Clerk was requested to write to CDC Councillor responsible for waste with reference to the continuing issues of non-collection of waste in Southrop which has been reported on several occasions.

ACTION: Clerk to draft a letter

72 22/23 Date of next meeting 17th or 21st November 2022

There being no further business the meeting closed at 8.15pm

Chairman.....

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