

SOUTHROP PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 18th JULY 2022

- Present:** Cllr Guest Cllr C Brickley Cllr P Brickley Cllr Giles
- In attendance:** Vanessa Lawrence (Clerk), County Cllr Theodoulou (part), Dr Leonard Brookes, Mr J Hibbert & Mr A Howarth (Jubilee Close) Mr Colin Medley, Mr Harry Shepherd (The Swan)
- 30 22/23 Apologies for absence**
Apologies were received from Cllr Jones
- 31 22/23 Declarations of Interest in Items on the Agenda**
Cllrs Brickley declared an interest in Item 43 – Planning application
- 32 22/23 To approve the Minutes of the Annual Parish Council meeting held on the 5th May 2022**
It was **RESOLVED** to approve the Minutes of the Annual Parish Council meeting held on the 5th May 2022, as a true and accurate record of the proceedings. Proposed Cllr Guest, seconded Cllr Giles – all in favour.
- 33 22/23 To agree to adjourn the meeting for Public Participation, if members of the public are present - there is a 10 minute time limit**
It was **RESOLVED** to adjourn the meeting for public participation. Proposed Cllr C Brickley, seconded Cllr Giles – all in favour. The Chair suggested that as representatives from various organisations were present to discuss matters on the Agenda, they should be allowed to speak when those items were reached. All in favour.
- Dr Brookes reported that he has made numerous applications to Glos. Highways for work to be done to overgrown verges and potholes with particular reference to the overgrowth on the Lechlade Road and the large pothole near Southrop Farm. Cllr P Brickley reported that both these issues had also been reported to Glos. Highways by the Council. Cllr Brickley reported that the overgrowth has now been dealt with and that following numerous conversations and meetings with Glos. Highways an agreement has been reached which will effect the resurfacing of the road through the village .
 - Harry Shepherd – The Swan – Mr. Shepherd reported that unfortunately the re-opening of the Swan has been delayed due to issues relating to electricity supply and the requirement to re-register for the correct type of supply i.e from light to business. A meeting has been arranged on the 21st July following which it is hoped that a re-opening date can be confirmed.

- 34 22/23 To agree to reconvene the meeting following Public Participation, if applicable.**
It was **RESOLVED** to reconvene the meeting following public participation. Proposed Cllr Guest, seconded Cllr C Brickley – all in favour
- 35 22/23 Clerks Report**
The Clerk's report had been circulated prior to the meeting:
Accounts Software Package (EasyPC)
Having used this for a couple of months on a trial basis – I find that the software is useful, but the level of income & expenditure doesn't warrant the expenditure for this package and consequently will revert to providing information on a spreadsheet.
- Filming locations
I have been asked by CDC Tourism (Sally Graff), to put the word out that any landowners who have land or property that could be used in film/drama productions, can register with Creative England. CDC would be interested to know what landowners would charge production companies. Do you think this might be of interest to anyone in Southrop or Filkins?
- 36 22/23 Chairman's announcements**
Cllr Guest wished to record his thanks to Cllr P Brickley for all the work and time spent in liaising with Glos. Highways which has resulted in many improvements in the village.
The Chair asked Cllr P Brickley to report later on highways matters:
- 37 22/23 To receive report from District/County Councillor**
District Cllr Theodoulou reported as follows:-
CDC – Staffing – Major issue with loss of staff across all departments at CDC but in particular within the planning department. This is not restricted solely to CDC but to many other District councils in the country. As a result of this there is a backlog of planning applications. Issues with contacting consultees, highways again due to staff shortages. This is not a satisfactory situation.
Finances – Refreshment of medium term financial plan. Administration about to borrow £75 million for projects of which approx.. £25m - £30m allocated to solar panels. Cllr Theodoulou is not in favour of this as he feels that the District Council should help to facilitate and not to spend Council money.

Q: Cllr C Brickley asked what has happened to the large sum of money that had been set aside for Climate Emergency (approx. £750k).

A: Cllr Theodoulou responded that this sum doesn't go a long way for this type of scheme.

Cllr Theodoulou confirmed that he is willing to help with any planning queries that villagers or the Council have and he can be contacted by phone or e-mail.

The Chairman thanked Cllr Theodoulou for his efforts with planning matters, on behalf of several villagers, which have been highly effective and much appreciated.

FINANCE

38 22/23

To approve, retrospectively, any payments made since the last meeting and to approve any current payments.

A list of payments had been circulated prior to the meeting. The total amount to be paid is £568.84 which included Direct debits for May, June and July. It was **RESOLVED** to approve retrospective payments and payments to be made. Proposed Cllr P Brickley, seconded Cllr Guest – all in favour.

ACTION: Clerk to make payments

39 22/23

To receive list of payments over £100 for the 1st qtr.

A list of payments over £100 from the 1st April 2022 to date will be published on the website.

ACTION: Clerk to publish list on website

40 22/23

To consider and agree cashbook & reconciliation figures at 30th June 2022

The cashbook and reconciliation figures were circulated prior to the meeting. It was **RESOLVED** to agree cashbook & reconciliation figures at 30th June 2022. Proposed Cllr P Brickley, seconded Cllr Guest – all in favour.

41 22/23

To consider and agree Financial Regulations to include any amendments

It was agreed to defer this item to the September meeting to allow further time for Councillors to review the document.

ACTION: Clerk to add this item to the Agenda for the next meeting in September.

PLANNING

42 22/23 To receive Decision notices:-

22/01043/FUL | Full Application for Erection of a single storey rear extension and erection of front porch with associated works at Tortona Lechlade Road Southrop Lechlade Gloucestershire: Validated: 23/3/2022 – **PERMITTED**

21/04357/FUL | Full Application for Replace existing building, new paving, pool and landscaping at Greys Court Southrop Lechlade Gloucestershire GL7 3NU -**PERMITTED**

22/01182/FUL | Erection of two-storey side extension and single-storey rear extension. Demolition of existing garage Hatrick, Lechlade Road, Southrop: Validated 4/4/2022: **PERMITTED**

22/01278/FUL | Erection of Garage at Tiltup Barn, Southrop. GL7 3PL: Validated 26/4/2022 – **Awaiting Decision**

22/01887/NONMAT | Non material amendment to permission 20/01666/REM Reserved Matters pursuant to outline permission 19/01816/OUT (Outline application for the demolition of one detached dwelling, garage and outbuildings and erection of two detached dwellings, garages and associated works (all matters reserved)) for the insertion of Velux type roof lights in the rear (south) roof elevation of Plot 1 at Folly View, Quarry View, Southrop. GL7 3PG - **PERMITTED**

22/01635/COMPLY | Compliance with Conditions 3 (Pool Materials) and 4 (Materials – Plant Room and Patio) of permission 22/00055/FUL – Part change of use to residential land and formation of swimming pool and plant room at Southrop Farm, Southrop GL7 3PH – **PERMITTED**

22/01574/LBC | Replacement of UPVC rear door with wooden stable door at Laurel Cottage, Southrop. GL7 3NU –

43 22/23 New Planning Applications

22/02030/FUL & 22/02031/LBC | Single storey extension to existing garage at Tubbs Cottage, Southrop. GL7 3PF – Validated 10/6/2022- **Awaiting Decision** – This application had been e-mailed to Cllrs and there was **NO OBJECTION**. This was confirmed at this meeting.

OTHER MATTERS

44 22/23 To note e-mail sent to Jubilee Close Committee (circulated)

The e-mail related to issues pertaining to Jubilee Close which was sent to Leonard Brookes and Jerry Hibbert as Trustees. Issues relate to their recent request for the Parish Council to pay for the insurance for Jubilee Close and for the Council to pay for the change of title from 'Possessory' to 'Absolute'. The Chair explained that the Council felt it was not appropriate to pay for insurance for an organisation for which the Parish council has no connection (the Trustees being selected at the Annual Parish meeting and not the Annual Parish Council meeting), given that other organisations in the village pay for their own running costs. The Chair further explained that the Council are more than happy to help with any capital projects similar to the help given to the Village Hall in the form of a grant. However, the help requested for change of title was considered and it was felt the Council should assist with this but that the 'Absolute Title' should be in the name of the Jubilee Close, rather than in the names of the trustees. Further discussion took place regarding improvements to the pavilion and Gerry Hibbert explained that this had been considered some years ago and it was felt that this would be costly and would not benefit the community. Cllr C Brickley said that she felt this was rather short sighted and that a survey should be carried out to obtain the views of villagers.

ACTION: Clerk to add item on the Agenda for the next Parish Council meeting relating to Title changes for Jubilee Close and grant award

Harry Shepherd and District Cllr Theodoulou left the meeting

45 22/23 Update on Community Speedwatch

Cllr Giles reported that an application has been made for funding relating to speed monitoring devices either VAS or automatic speedwatch cameras. The Council had agreed some time ago to install a speedwatch camera, either fully or partially automated, but at the time the device was still in the early stages of development. The device that is available now is partially automated in that it does not require volunteers to stand on the roadside with a speedgun, photos are taken of vehicles as they pass and information is then collected from the device, collated and sent to the Police. Currently waiting for feedback from Quenington who are trialling this equipment. The exact siting of the device needs to be agreed in conjunction with the Police, but the suggestion is that it is positioned between the Swan and the Village Hall. It is expected that the pilot scheme will be completed in September.

46 22/23 Update on Highways matters

Cllr P Brickley reported that he has met with Glos Highways on the 21st June.

- Traffic calming measures have been explored but set aside– New part-automated camera should be a greater priority.
 - Re-surfacing road from the bridge to the green– completed. Remainder of road through the village scheduled for re-surfacing in 2023.
 - Lechlade road needs to be looked at
 - Potholes have been reported to Highways
 - Damage to some pavements caused by resurfacing – reported
 - Crossroads Quenington/South Farm – safety measures required such as better signage, white lines and grit boxes.
 - Pavement Tubbs Cottage to Village Hall need to be looked at
 - Better road markings outside the school required and being considered by Highways
 - Hambridge Lane/Bryworth Lane – verges overgrown – done
 - Footpath Fyfield Manor to River – electric fencing installed but encroaching onto footpath with the result that some dogs have been shocked. Footpath warden has been advised.
 - Drains – Cllr P Brickley has reported that drains need to be cleared and has asked that the 20mph limit should be extended around the bends near the bridge.
- Cllr P Brickley will be making contact with West Oxon County council regarding the state of the road from Southrop under their jurisdiction
 Dr Brookes pointed out the Health & Safety implications associated with vehicles travelling along the Fairford Road turning right onto the Lechlade Road after the blind bend.

47 22/23 Anything the Chair considers urgent.
 Nil of note.

48 22/23 Date of next meeting September 2022 tba

There being no further business the meeting closed at 8.30pm

Chairman.....
.....2022