

SOUTHROP PARISH COUNCIL

AGENDA ANNUAL PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 5th MAY 2022

28th April 2022

To all Members of the Parish Council

I hereby give notice that the Parish Council meeting will be held at 5.30pm, on Thursday 5th May 2022 at Southrop Village Hall.

All Members of the Council are hereby summoned to attend for the purpose of transacting the following business. The public and press are cordially invited to attend.



**Vanessa Lawrence
PARISH CLERK**

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| 01 | 22/23 | To elect a Chairman |
| 02 | 22/23 | Apologies for absence |
| 03 | 22/23 | Declarations of Interest in Items on the Agenda |
| 04 | 22/23 | To approve the Minutes of the Parish Council meeting held on the 16th March 2022 |
| 05 | 22/23 | To agree to adjourn the meeting for Public Participation, if members of the public are present - there is a 10 minute time limit |
| 06 | 22/23 | To agree to reconvene the meeting following Public Participation, if applicable. |
| 07 | 22/23 | Clerks Report <ul style="list-style-type: none">- Internal Audit- Credit Card- Grasscutting grant |
| 08 | 22/23 | Chairman's announcements <ul style="list-style-type: none">- Dickie Sykes memorial bench- ACV- Community Emergency Plan |
| 09 | 22/23 | To receive report from District/County Councillor |

FINANCE

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| 10 | 22/23 | To approve, retrospectively, any payments made (£2822.50) since the last meeting and to approve any payments to be made (£984.22) |
| 11 | 22/23 | To receive list of payments over £100 4th Qtr |
| 12 | 22/23 | To consider and agree cashbook & reconciliation figures at Year End |
| 13 | 22/23 | To consider and agree Financial Risk Register for 2022-23 |
| 14 | 22/23 | To consider and agree Financial Regulations for 2022-23 |
| 15 | 22/23 | To confirm list of assets held by the Parish Council and to agree Asset Register for 2021/22 |
| 16 | 22/23 | To receive Internal Auditors report and to consider and agree actions to be taken from the recommendations(e-mailed) |
| 17 | 22/23 | To approve the Annual Governance Statement 2021-22(e-mailed) |
| 18 | 22/23 | To approve the Accounting Statements 2021-22 (e-mailed) |
| 19 | 22/23 | To consider and agree to certify Southrop Parish Council as exempt from limited assurance review, and to sign the Certificate of Exemption. |
| 20 | 22/23 | To consider and agree the effectiveness of the internal audit arrangements. |
| 21 | 22/23 | To consider and agree the date to publish the Notice for Public Rights (10th June 2022) |
| 22 | 22/23 | To consider and agree to renew Council Insurance Policy for 2022/23 – Increase of £8.00 from last year (£288.40) |
| 23 | 22/23 | To consider and agree to employ Bridget Bowen as Internal Auditor for 2022/23. |

PLANNING

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|-----------|--------------|---|
| 24 | 22/23 | <u>To receive Decision notices:-</u> |
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22/01134/NONMAT: Non-material amendment t 20/01666/REM for insertion of two Velux type roof lights in the rear (south) elevation of Plot 2: Folly View Quarry View Southrop Lechlade Gloucestershire GL7 3PG Validated: 17/3/2022 – **Permitted**

22/00981/AGFO | Prior notification for the erection of steel framed agricultural storage barn Rottenborough Farm, Southrop GL7 3GH: Validated 17/3/2022: **Prior Approval not reqd - AGFO**

22/00581/FUL | Erection of retaining wall to front 6 Stonesfield Close, Southrop GL7 3QF: Validated 3/3/2022: **Application withdrawn**

22/00231/FUL | Widen barn doorway and replace single barn door with double barn doors Tubbs Cottage, Southrop GL7 3PF: Validated 19/1/2022 : **Permitted**

25 22/23 New Planning Applications

22/01043/FUL | Full Application for Erection of a single storey rear extension and erection of front porch with associated works at Tortona Lechlade Road Southrop Lechlade Gloucestershire: Validated: 23/3/2022 – **Awaiting Decision**

22/04357/FUL | Full Application for Replace existing building, new paving, pool and landscaping at Greys Court Southrop Lechlade Gloucestershire GL7 3NU -**Awaiting Decision**

22/01182/FUL | Erection of two-storey side extension and single-storey rear extension. Demolition of existing garage Hatrick, Lechlade Road, Southrop: Validated 4/4/2022: **Awaiting Decision**

22/01278/FUL | Erection of Garage at Tiltup Barn, Southrop. GL7 3PL: Validated 26/4/2022 – **Awaiting Decision**

OTHER MATTERS

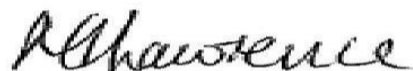
26 22/23 To consider and agree the Standing Orders and Code of Conduct for 2022/23

27 22/23 To consider and agree renting space for storage of SPC files including Agendas & Minutes (£30 per annum).

28 22/23 Anything the Chair considers urgent.

29 22/23 Date of next meeting July 2022

These are the Agenda items at 28th April 2022



**Vanessa Lawrence
PARISH CLERK**