

# SOUTHROP PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 1<sup>st</sup> NOVEMBER 2021

<b>Present:</b>	<b>Cllr Guest</b> <b>Cllr C Brickley</b>	<b>Cllr P Brickley</b> <b>Cllr Jones</b>
<b>In attendance:</b>	<b>Vanessa Lawrence (Clerk), 15 members of the Public, District Cllr Theodoulou</b>	
<b>064</b>	<b>21/22</b>	<b>Apologies for absence</b> Apologies were received from Cllr Giles
<b>065</b>	<b>21/22</b>	<b>Declarations of Interest in Items on the Agenda</b> None received
<b>066</b>	<b>21/22</b>	<b>To approve the Minutes of the Parish Council meeting held on the 1<sup>st</sup> September 2021</b> It was noted that the surname for the member of the public in the Minutes was incorrect. This was duly corrected. It was <b>RESOLVED</b> to approve the Minutes, as amended, of the Parish Council meeting held on the 1 <sup>st</sup> September 2021, as a true and accurate record of the proceedings. Proposed Cllr C Brickley, seconded Cllr P Brickley – all in favour.
<b>067</b>	<b>21/22</b>	<b>To agree to adjourn the meeting for Public Participation, if members of the public are present - there is a 10 minute time limit</b> It was agreed to adjourn the meeting. - All in favour <ul style="list-style-type: none"><li>- Margaret Davey reported on changes to the membership of the Village Hall Committee. Members now consist of Iain Mills, Colin Medley and Ed Morris. Margaret also reported that the 'shop' will have been operating for 40 years on the 5<sup>th</sup> January 2022. A proposed concert for November has been delayed until the Spring.</li><li>- Another member of the public asked if the Southrop Facebook page could be used more often as a communication channel to advertise SPC meetings and other notices. It was noted that the Parish Council has an e-mail address, <a href="mailto:Southroppc@gmail.com">Southroppc@gmail.com</a> or <a href="mailto:Spcclerk2017@outlook.com">Spcclerk2017@outlook.com</a></li><li>- Councillors were asked if meetings could be arranged for later in the evening, as it was difficult for people to attend if meetings remained at 5.30pm.</li><li>- Councillors were asked to consider relocating the noticeboard as it was hard for older people to access.</li><li>- It was noted that over the past year 7 people in the village had passed away. A service has been held in the church, organised by Margaret Davey. Parishioners were asked to come along for future services.</li></ul> The Chairman asked that the matter of the Swan should be taken at the end of the meeting. All in favour.
<b>068</b>	<b>21/22</b>	<b>To agree to reconvene the meeting following Public Participation, if applicable.</b> It was agreed to reconvene the meeting. All in favour.
<b>069</b>	<b>21/22</b>	<b>Clerks Report</b> None

**070 21/22 Chairman's announcements**

The Chairman asked Cllr C Brickley to report on Electric Vehicle Charging Points (EVCPs) following an earlier villager enquiry as to the feasibility of siting one in the village. CDC have advised that EVCPs are currently being installed in council car parks only but that the plan is to consult with parishes next year about siting some in towns and villages across the district. Funding will be available as part of the council's climate emergency initiative. Cllr P Brickley reported that the fencing is to be repaired and the red plastic barriers at the far end of the village removed. This has been delayed and is now due to be to take place in December. It was also reported that resurfacing of roads has been scheduled to be carried out in 2022.

**Planning issues** - This has prompted approx. 70 councils to band together to make formal representation to CDC regarding new working practices.

**071 21/22 To receive report from District/County Councillor**

**Cllr Theodoulou reported as follows:-**

**Relating to the above Planning issues** – Change in protocol. A panel has been set up to act as a filter so fewer applications are going to Committee.

- Planning objections must have valid planning reasons for objecting.
- New protocol is proving to be very contentious, as many issues are not considered, with the issue of democracy being questioned.
- Cllr Theodoulou is not allowed to attend meetings
- Planning department has lost staff and are having difficulty recruiting suitable staff, resulting in delays in dealing with applications.
- Only 15% of cases going to the Planning Committee
- Many more applications have been received in the last year

**E.V's** – No provision in consultative document for E.V's. Not enough money set aside for this.

**Budget consultation** – In progress comments can be submitted. Borrowing of £65 million for social housing and green projects.

- CDC is short of revenue and parishes were advised to raise the precept as this is something that town & parishes can do, whereas CDC cannot.
- CDC has already increased parking charges and green waste licences will be going up in order to counteract the loss of revenue over the period of the pandemic.

**Cllrs C & P Brickley recently attended a meeting at CDC where representatives from the Planning Committee were in attendance.**

Feedback was provided regarding the planning process and an enquiry made about why a certain application was permitted in spite of a clear Parish Council objection. A follow-up meeting with CDC is due on the 5<sup>th</sup> November 2021.

**FINANCE**

**072 21/22 To approve retrospectively, payments made since the last meeting/payments to be made (£696.00)**

Payments were delayed and have not been paid yet. It was **RESOLVED** to make payments. Proposed Cllr Jones, seconded Cllr Brickley – all in favour.

**ACTION: Clerk to make payments**

**073 21/22 To consider and agree cashbook figures and reconciliation to 31<sup>st</sup> October 2021**

It was **RESOLVED** to agree cashbook figures and reconciliation to 31<sup>st</sup> October 2021. Proposed Cllr Guest, seconded Cllr P Brickley – all in favour.

**074 21/22 To consider and agree to appoint Internal Auditor for 2021/22 Audit (Mrs B Bowen)**

It was **RESOLVED** to appoint Internal Auditor (Mrs B Bowen), for 2021/22 Audit. Proposed Cllr Jones, seconded Cllr C Brickley – all in favour.

**ACTION: Clerk to advise Mrs Bowen**

The Clerk reported that the following 4 items had already been considered at a meeting earlier in the year to cover 2021/22 and were put onto the Agenda in error. These documents will be reviewed in the next Financial year.

- 075 21/22 To consider and agree Financial Regulations – 2021/22  
076 21/22 To consider and agree Financial Risk Assessment – 2021/22  
077 21/22 To consider and agree Standing Orders for 2021/22  
078 21/22 To consider and agree Code of Conduct for 2021/22
- 079 21/22 To consider and agree to revise Asset register as per recommendation from the Internal Auditor.  
It was agreed that the Clerk would recirculate the list of Assets that can be accounted for.  
This matter will be reviewed at the next meeting

**ACTION: Defer to next meeting.**

- 080 21/22 To consider and agree continued payment of insurance for Jubilee Close.  
The Clerk to obtain a renewal figure before a decision is made on this matter.

**ACTION: Clerk to obtain a renewal figure and to add to Agenda as soon as this has been received.**

- 081 21/22 To consider and agree budget for 2022/23 (1<sup>st</sup> Draft)  
It was agreed to defer this item to the January meeting.

**ACTION: Clerk to add this item to the Agenda for the next meeting in January 2022**

#### **PLANNING**

- 082 21/22 **To receive Decision notices:-**

**21/02861/FUL:** Erection of single storey rear extension at 6 Stonesfield Close, Southrop - **PERMITTED**

**21/03150/TCONR:** Prune branches of the oak tree facing the electricity cables by 3 metres to provide 4.5 metres clearance between the edge of the canopy and the cables. Prune branches of the oak tree facing the classroom by 3 metres to provide 3 metres clearance between the edge of the canopy and the building. Re-pollard lime at the previous pollarding height of 4 metres at Southrop Church of England Primary School, Southrop, Lechlade, Gloucestershire GL7 3NU – **NO OBJECTION**

**21/01846/LBC:** Restoration and conversion works to form habitable accommodation ancillary to the domestic use of Southrop Manor Lechlade, Gloucestershire GL7 3NX - **PERMITTED**

**21/01845/FUL:** Restoration and conversion works to form habitable accommodation ancillary to the domestic use of Southrop Manor Lechlade, Gloucestershire GL7 3NX - **PERMITTED**

- 083 21/22 **New Planning Applications**

**21/02997/FUL:** Installation of replacement sewage treatment system and associated works at Land at Manor Farm Estate, Southrop – Awaiting Decision

**21/03666/TCONR:** G1- Lime x 4 in decline – fell at Southrop Manor, Lechlade Gloucestershire GL7 3NX – Awaiting Decision

**21/02649/FUL:** Proposed two storey/single storey rear extension, extension of residential garden and new vehicular access at Stanford Hall Cottage, Southrop – **Awaiting Decision**

The Clerk reported that an application for Wadham Cottage was received, too late for the Agenda. Cllrs were asked if they had any objections. 3 Cllrs had no objections. One Cllr wished to consider this and would reply by e-mail. Clerk to await response from Cllrs by e-mail.

#### **OTHER MATTERS**

- 084 21/22 To consider and agree to arrange a meeting with the Village Hall Committee  
It was reported that a meeting has been arranged for later this month. All in agreement.

085 21/22 Anything the Chair considers urgent.

Nil of note.

086 21/22 To consider 'Asset of Community Value' & The Swan Pub

The matter was opened up to the public for discussion to obtain views from members of the community who were present. This is as a result of The Swan public house being closed due to the pandemic but as yet has not re-opened. The owner of the pub at that time (Jerry Hibbert) was present and the following points were considered:-

- The pub was bought in 2005.
- Sold to Southrop Estates 5/6 years ago
- Jerry Hibbert is no longer on the board
- Mr. Hibbert read out an e-mail that had been sent to the Parish Council from Mrs Hibbert. A copy of the e-mail will be held with the Minutes.
- Challenges at present as recruitment is proving difficult.
- Mr. Hibbert feels that people are not prepared to work the shifts required, but they continue to try to find suitable staff.
- Particularly difficult to find waiting staff, who are properly trained.
- Intention is to re-open as soon as possible
- A new MD has been appointed who is due to start in a week

**The public**

- Pub is an important part of the village
- People would come even on a limited basis
- Lack of communication causes more problems and speculation
- People would be willing to help to run the pub if it means that it could re-open

Cllrs wished to know opinion of parishioners and of Mr. Hibbert regarding the proposal and it was agreed that there was no reason not to apply and could be of benefit in the long term to possibly prevent any future proposal for change of use and would allow the village to potentially buy the pub if it was put up for sale. Parishioners were reminded that an application does not mean that the owners are obliged to sell. Mr. Hibbert confirmed that there was no intention to sell or to change the use. This was a safeguarding measure and there are no disadvantages.

Cllr Guest asked for a show of hands to gauge the desire from parishioners for an application to be made. Of the 15 members of the public present 14 were in favour, 4 Cllrs were also in favour and Mr Hibbert abstained.

This matter to be added to the Agenda for the next Parish Council meeting for formal retrospective, approval.

**ACTION: Clerk to add item to the Agenda of the next Council meeting to formally approve, retrospectively, Application for Asset of Community Value**

087 21/22 Date of next meeting Wednesday 5<sup>th</sup> January 2022

There being no further business the meeting closed at 6.50pm.

.....Chairman

.....2021