

# SOUTHROP PARISH COUNCIL

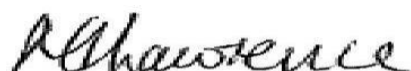
## AGENDA ANNUAL PARISH COUNCIL MEETING TO BE HELD ON WEDNESDAY 5th MAY 2021

25<sup>th</sup> April 2021

To all Members of the Parish Council

I hereby give notice that the Parish Council meeting will be held at **5.00pm, virtually on Teams, on Wednesday 5th May 2021.**

All Members of the Council are hereby summoned to attend for the purpose of transacting the following business. The public and press are cordially invited to attend and should e-mail the Clerk to obtain information for logging into the virtual meeting.



Vanessa Lawrence  
PARISH CLERK

- |                       |       |  |
|-----------------------|-------|--|
| 001                   | 21/22 | To elect a Chairman  |
| 002                   | 21/22 | Apologies for absence  |
| 003                   | 21/22 | Declarations of Interest in Items on the Agenda  |
| 004                   | 21/22 | To approve the Minutes of the Parish Council meeting held on the 8th March 2021  |
| 005                   | 21/22 | To agree to adjourn the meeting for Public Participation, if members of the public are present - there is a 10 minute time limit |
| 006                   | 21/22 | To agree to reconvene the meeting following Public Participation, if applicable.   |
| 007                   | 21/22 | Clerks Report  |
| 008                   | 21/22 | Chairman's announcements   |
| 009                   | 21/22 | To receive report from District/County Councillor  |
| <b><u>FINANCE</u></b> |       |  |
| 010                   | 21/22 | To approve retrospectively, payments made since the last meeting and to approve payments to be made.                             |
| 011                   | 21/22 | To receive list of payments over £100 at year end  |

- 012 21/22 To consider and agree cashbook & reconciliation figures at Year End
- 013 21/22 To consider and agree Financial Risk Register for 2021-22
- 014 21/22 To consider and agree Financial Regulations for 2021-22
- 015 21/22 To confirm list of assets held by the Parish Council and to agree Asset Register (note recommendation from Internal Auditor)
- 016 21/22 To receive Internal Auditors report and to consider and agree actions to be taken from the recommendations(e-mailed 28/4/2021)
- 017 21/22 To approve the Annual Governance Statement 2020/21(e-mailed 28/4/2021)
- 018 21/22 To approve the Accounting Statements 2020/21 (e-mailed 28/4/2021)
- 019 21/22 To consider and agree to certify Southrop Parish Council as exempt from limited assurance review, and to sign the Certificate of Exemption.
- 020 21/22 To consider and agree the effectiveness of the internal audit arrangements.
- 021 21/22 To consider and agree the date to publish the Notice for Public Rights (10<sup>th</sup> June 2021)

#### **PLANNING**

- 022 21/22 **To receive Decision notices:-**

**21/00116/FUL** | Single storey extension to replace conservatory, loft conversion with dormer windows and replacement of all fenestration | Ash House 3 The Farriers Southrop Lechlade Gloucestershire GL7 3RL - **PERMITTED**

**21/00272/FUL** | Erection of front porch and rear patio doors | Eastington House 4 Stonesfield Close Southrop Lechlade Gloucestershire GL7 3QF – **PERMITTED**

**21/01262/TCONR** | T1 - Ash - Fell due to Ash Die Back. T2 - Ash - Fell due to Ash Die Back. T3 - Ash - Reduce by 35%. T4 - Ash - Reduce by 35%. T5 - Ash - Reduce by 35% | Southrop Farm Southrop Lechlade Gloucestershire GL7 3PH – **NO OBJECTION**

**21/01218/TCONR** | T1 - Liquid Amber - 1.5m overall crown reduction and balance crown | Garden Cottage Southrop Lechlade Gloucestershire GL7 3NU – **NO OBJECTION**

**20/04094/FUL** | Erection of two storey extension, installation of 1no. flue, roof and fenestration alterations to facilitate conversion of agricultural barns to form a new dwelling | Barns At Rottonborough Farm Southrop Gloucestershire - **PERMITTED**

- 023 21/22 **New Planning Applications**

#### **OTHER MATTERS**

- 024 21/22 To consider and agree the Standing Orders and Code of Conduct for 2021-22
- 025 21/22 Anything the Chair considers urgent.

026 21/22 Date of next meeting .....

These are the Agenda items at 28<sup>th</sup> April 2021

A handwritten signature in black ink, appearing to read 'Vanessa Lawrence', written in a cursive style.

Vanessa Lawrence  
PARISH CLERK