

SOUTHROP PARISH COUNCIL

MINUTES OF THE SOUTHROP PARISH COUNCIL MEETING HELD remotely ON MONDAY 8th March 2021

Present: Cllr Guest Cllr P Brickley
 Cllr C Brickley Cllr Jones
 Cllr Giles (part)

In attendance: Vanessa Lawrence (Clerk)

068 20/21 Apologies for absence

Apologies were received from District/County Cllr Theodoulou

069 20/21 Declarations of Interest in Items on the Agenda

None received

070 20/21 To approve the Minutes of the Parish Council meeting held on the 13th January 2021

It was **RESOLVED** to approve the Minutes of the Parish Council meeting held on the 13th January 2021 as a true and accurate record of the proceedings. Proposed Cllr P Brickley, seconded Cllr Jones – all in favour.

071 20/21 To agree to adjourn the meeting for Public Participation, if members of the public are present - there is a 10 minute time limit

N/A

072 20/21 To agree to reconvene the meeting following Public Participation, if applicable.

N/A

073 20/21 Clerks Report

The Clerk reported that the Precept request has been sent to CDC. She also reported that the internal audit work has commenced, remotely, with documents having to be scanned and sent to the Internal Auditor.

074 20/21 Chairman's announcements

Cllr Guest reported on an e-mail recently received from a member of the public who is concerned with the amount of litter on various roads in and around Southrop. Cllr Guest will be forwarding this to Mr. J. Hibbert who is organising the next litter picking session, due to take place this coming weekend.

075 20/21 To receive report from District/County Councillor
None available in the absence of the District/County Councillor.

FINANCE

076 20/21 To consider and agree renewal GAPTC membership (£70.58)
The Clerk confirmed that this service is very useful. It was **RESOLVED** to renew the GAPTC membership for 2021/22. Proposed Cllr Guest, seconded Cllr C Brickley – all in favour.

077 20/21 To consider and agree payments to be made.
The list of payments was e-mailed to Cllrs prior to the meeting. Total £974.58. It was **RESOLVED** to agree payments listed. Proposed Cllr P Brickley, seconded Cllr Jones – all in favour.

ACTION: Clerk to make payments accordingly

PLANNING

**078 20/21 To receive Decision notices: -
None**

079 20/21 To receive NEW planning applications

21/00116/FUL | Erection of two storey extension to front, single storey extension to replace conservatory, loft conversion with dormer windows and replacement of all fenestration - Ash House 3 The Farriers Southrop Lechlade Gloucestershire – Expiry date 5/3/2021 – No objection, comments were submitted to CDC.

21/00272/FUL | Proposed front porch and rear patio doors - Eastington House 4 Stonesfield Close Southrop Lechlade Gloucestershire GL7 3QF – Expiry date 9/3/2021 – No objection.

080 20/21 To consider and agree recent application under the Local Government (Miscellaneous Provisions) Act 1982. Application for Street Trading Consent (Ice Cream Seller) – e-mailed 27/2/2021.
No objection was raised for this recent application for a Street Trading Licence. All in favour.

081 20/21 To consider and agree when to resume face to face meetings
The Clerk reported that NALC were endeavouring to obtain an extension to the regulations which were put in place at the start of the pandemic to allow meetings to be held remotely. This is due to expire on the 7th May but as it is still unsure as to how the pandemic will behave it is likely that many people may wish to continue for a little while longer with remote meetings. Following debate, it was agreed that the next Parish Council meeting should be held on the 4th of May, remotely, following which the next meeting won't take place until sometime in July. It was **RESOLVED** to resume face to face meetings post 7th May, with the following meeting taking place in July – date to be confirmed. Proposed Cllr C Brickley, seconded Cllr Jones – all in favour. This is of course subject to any new information that might present itself.

ACTION: Clerk to advise Cllrs when more information is received from GAPTC/NALC

082 20/21 To consider and agree whether it would be possible to hold the Annual Parish Meeting or whether to publish a newsletter for year 2020/21 (see Government Roadmap out of lockdown)
Following debate Cllrs felt that a newsletter, similar to the one produced last year, should be compiled, with information from all the local organisations as to activities over the past year. Given that the meeting must be held sometime between 1st March and 1st June and lockdown restrictions don't allow for group meetings indoors with the rule of 6 still applicable until the 21st June, it was agreed a meeting could not take place.

ACTION: Cllr C Brickley to contact organisations to obtain articles for a newsletter.

083 20/21 To review progress on revising the Emergency Plan.
Cllr Jones will be looking into the SSEN networks information relating to emergencies. Further research is required into the types of water barriers/sandbags that are available that can be reused. Cllr Jones was asked to circulate the last plan that was produced some years ago. Details in The Communities Prepared document to be considered. The Clerk also reported on recent work being carried out in Fairford and would obtain consent for this to be made available to Southrop PC.

ACTION: Clerk to speak to Fairford TC regarding their emergency plan, Cllr Jones to re-circulate details of previous plan and to research information from SSEN.

084 20/21 To consider information relating to PROW changes – 2026 – e-mailed.
The Clerk reported that the document circulated relates to the Definitive map and footpaths that exist but are not shown on the map. If by 2026 unmarked paths are not brought to the attention of the PROW, they will not be classified as identifiable public rights of way. Research is required to see if there are paths that need to be registered on the Definitive map. Cllrs were made aware that there is one path that they are aware of that potentially needs to be registered, but further investigation needs to be done. Cllr P Brickley to further research.

ACTION: Cllr P Brickley to further research possible paths for the Definitive Map

085 20/21 To consider condition of roads in and around the Village.
Cllr Giles reported on the condition of various roads and pavements in and around the village. It was agreed that the new Highways representative should be contacted to arrange a walk around the village. Cllr P Brickley said that he has been reporting potholes and will continue to do so. A list of all the issues should be compiled. Cllr P Brickley undertook to inspect the roads and bollarding from Southrop to Filkins, which are the responsibility of W. Oxon County Council and to remind them that they had previously suggested resurfacing.

ACTION: Clerk to contact Glos Highways to arrange a date for a walk to inspect areas of concern. Cllr P Brickley to contact W. Oxon C.C.

086 20/21 To consider increasing damage to raised sections of pavement
See 085 above.

- 087 20/21 Anything the Chair considers urgent.**
Cllr Giles reported that work has been done in the Jubilee Field with clearance of ditches and scrubland, hedges being cut back etc. A majority of the 400 free trees/hedges recently received will be planted in the Field and J. Hibbert will be contacted to establish what other works are planned and when the trees/hedges will be planted.

- 088 20/21 Date of next meeting (Annual Parish Council Meeting) - Tuesday 4th May 2021**

There being no further business the meeting closed at 7.35pm

.....Chairman

.....2021

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