

SOUTHROP PARISH COUNCIL

MINUTES OF THE SOUTHROP PARISH COUNCIL MEETING HELD remotely ON 17th AUGUST 2020

Present: Cllr Guest Cllr Giles Cllr Jones
Cllr C Brickley Cllr P Brickley

In attendance: Vanessa Lawrence (Clerk)

- 024 20/21 Apologies for absence**
County Cllr Theodoulou
- 025 20/21 Declarations of Interest in Items on the Agenda**
None
- 026 20/21 To approve the Minutes of the Parish Council meeting held on the 5th June 2020**
It was **RESOLVED** to approve the Minutes of the Parish Council meeting held remotely on the 5th June 2020. Proposed Cllr P Brickley, seconded Cllr Jones – all in favour.
- 027 20/21 To agree to adjourn the meeting for Public Participation, if members of the public are present - there is a 10 minute time limit**
N/A
- 028 20/21 To agree to reconvene the meeting following Public Participation, if applicable.**
N/A
- 029 20/21 Clerks Report**
None
- 030 20/21 Chairman's announcements**
None
- 031 20/21 To receive report from District/County Councillor**
None

FINANCE

- 032 20/21 To approve retrospectively, payments made since the last meeting**
It was **RESOLVED** to approve retrospectively payments made since the last meeting. Proposed Cllr Guest, seconded Cllr Jones – all in favour.

PLANNING

033 20/21

To receive Decision notices: -

20/01384/LBC Replacement of five windows, front porch and works to existing outbuilding at Boxbush Cottage, Southrop GL7 3PH – Awaiting Decision – Expiry Date 11/6/2020 – **PERMIT**

20/00479/FUL Installation of Concierge Kiosk at Thyme House Hotel Southrop GL7 3NX – **PERMIT**

20/02104/TCONR T1-Ash- 3m overall crown reduction; T2 Walnut – 3 m overall crown reduction at The Forge, Southrop – NO OBJECTION

20/01916/LBC Relocation of rear door and replacement of front door, internal refurbishment, including relocation of kitchen, alteration to back of house areas and reinstatement of original spiral staircase, enlargement of family bathroom, refurbishment and refitting of bathrooms on first floor, creation of two new shower rooms (second floor), and general upgrade to existing services and condition at Elmtree Cottage, Southrop GL7 3PD – **PERMIT**

20/02648/TCONR 5 x Lime Trees – pollard at Village Hall, Southrop – **NO OBJECTION**

034 20/21

New Planning Applications

20/01666/REM Approval of Reserved Matters for Reserved Matters pursuant to outline permission 19/01816/OUT (Outline application for the demolition of one detached dwelling, garage and outbuildings and erection of two detached dwellings, garages and associated works (all matters reserved)) at Folly View Quarry View Southrop Lechlade Gloucestershire – Validated 21st May – Expiry Date 17th August 2020.

Cllrs had viewed this prior to the meeting and e-mail responses had been received. Cllrs agreed that the response submitted to the initial application still applies.

OTHER MATTERS

035 20/21

To review SPC's progress with the 'action plan', drawn up as a result of the Village Survey.

Cllrs reviewed the progress of Actions to be taken following the results of the Village Survey. Cllr P Brickley had recirculated the template and each item was reviewed

Community Engagement & Welcome Pack– Results of Survey published. Production of 'Welcome Pack'(CB) –printed and available to newcomers. A newsletter was sent out during 'lockdown', and was well received, strengthening SPC- community relationships. 'It was agreed that, in the absence of a physical APM this year, a further newsletter should be sent out summarising SPC and other village activities over the last 12 months.' The **ACTION** should include TG to produce the SPC summary, VL to email all other village agencies for their summaries and CB to draft the newsletter.'

ACTION: The Chair to produce the SPC summary. The Clerk to contact village agencies for their summaries and Cllr C Brickley to draft a newsletter.

Communications – New website (The Clerk) compliant with new WCAG regulations – not ready for signing off as some minor amendments to be made. Expected completion by the end of September or early October.

Cinema Service – pending due to Coronavirus – equipment has been purchased. The village hall committee progressed this matter themselves.

Pot Holes – (PB) - has been in contact with both Glos & Oxon Highways authorities and work has been undertaken improve a number of road surfaces.

Parking –(RG) – unclear as to how this can be improved, some measures considered were not appropriate. There is an issue at present with congestion near the school due to employees of Thyme parking their vehicles at this location. This is causing some concern as schools are due to re-open in September. **ACTION: (TG)** to speak to Mr. Hibbert (Thyme). Other issues relating to unauthorised signage by Thyme to be raised with Mr. Hibbert.

Speeding – following a presentation late last year, demonstrating new equipment that is available which requires little input from volunteers, to monitor speed – Cllrs agreed that a small investment to trial the cheaper option might be appropriate. **ACTION: (RG)** was asked to contact the supplier to obtain further details.

Footpaths & Rights of Way – (TG) reported that, following complaints that some walkers had been missing the footpath between the cottages opposite the Church and trespassing on private land, the signage to that footpath has been replaced and improved. Also, the broken footbridge alongside the river near Baxter’s Farm is to be replaced, before Winter, by a new steel bridge, encased in timber. Both of these actions, courtesy of Malcolm Higgins, our local and very helpful and proactive footpath coordinator to whom many thanks.

Jubilee Field- (RJ) advised that it appears that there is little interest from anyone regarding improvements in the Jubilee Field. **ACTION: (TG)** to establish whether the Jubilee Field Committee applied for and obtained a Covid Grant, from CDC. Free trees ordered by SPC will be delivered in November, many of which are designated for Jubilee Close. This to be discussed with the Jubilee Close committee with a possible view to forming a working party.

It was agreed that a Village party should be organised/coordinated with the various village institutions when the Covid crisis permits.

036 20/21

To discuss future plans for the Village Hall

Hugh Elford has put forward plans for expansion of the Village Hall which would include: -

- Re-vamping the toilets to incorporate disabled access
- Improvements to the bar area
- Renovate/renew the play area
- Expanding the shop facilities
- 2-storey extension to the rear of the building
- This project would require grant funding given its scope and scale
- The Council is supportive at this early stage of these embryonic and ambitious plans.

The Council is prepared to receive the VH planning/drawings as it advances towards planning permission, although these plans need funding by the Village Hall.

- The Council may be prepared to make a financial contribution, once planning permission is obtained, the amount to be agreed.
- Any Council funding will be dependent on the Village being properly consulted regarding this proposal (including its constituent parts), to gauge the degree of village support for enlarging this facility.
- The Council would appreciate discussing how the VH might meaningfully consult the whole village and is mindful that a larger facility will require higher operating costs. In this respect the Council would appreciate an understanding of how the shop and other facilities might be established in a more commercial manner, so as to contribute to these costs. A mini business plan might be beneficial to all parties.

ACTION: The Council will ask the VH to continue to engage in regard of these matters. TG & PB to liaise and report back.

037 20/21 To consider progress with website development and agree changes if needed.

Bulldog have submitted the 1st draft of the new website. Cllrs were pleased with the work. The Clerk asked Cllrs to carefully review the submission and to advise with any amendments. The Clerk to ask the provider to enable links to Facebook, Twitter and to facilitate access from other contributors such as the Village Hall. **ACTION: Clerk to contact Bulldog**

038 20/21 Anything the Chair considers urgent.
None

039 20/21 Date of next meeting 12th October 2020

There being no further business the meeting closed at 7.25pm

.....Chairman

.....Date