

SOUTHROP PARISH COUNCIL

MINUTES OF THE SOUTHROP PARISH COUNCIL MEETING HELD ON MONDAY 14TH OCTOBER 2019

Present: Cllr Guest Cllr Giles
Cllr Jones Cllr C Brickley
Cllr P Brickley

In attendance: Vanessa Lawrence (Clerk), Mrs M Davey, Mr I Mills and Mr H Elford (SVH), Mr. C. Medley

061 19/20 Apologies for absence
All present

062 19/20 Declarations of Interest in Items on the Agenda
None

063 19/20 To approve the Minutes of the Parish Council meeting held on the 15th August 2019
It was **RESOLVED** to approve the Minutes of the Parish Council meeting held on the 15th August 2019 as a true and accurate record of the proceedings. Proposed Cllr C Brickley, seconded Cllr Jones – 4 in favour, 1 abstention.

064 19/20 To agree to adjourn the meeting for Public Participation, if members of the public are present - there is a 10-minute time limit
It was **RESOLVED** to adjourn the meeting for Public Participation – all in favour. Mrs Davey asked the Council about overhanging trees/shrubs. Cllr Guest said that this is an item he wished to cover in Chairman's announcements.

065 19/20 To agree to reconvene the meeting following Public Participation, if applicable.
It was **RESOLVED** to reconvene the meeting following public participation – all in favour.

066 19/20 Clerks Report
None

067 19/20 Chairman's announcements

- **CHEQS Magazine** – A meeting is to be held on 7th November at 7.30pm, at Southrop Village Hall, to discuss the future of the CHEQS magazine. Everyone is welcome to attend. Various options were considered, with a majority of Cllrs agreeing that they would support the continuation of the magazine, but as a community magazine, rather than a church magazine.
- **Letter from Mrs Davey** – has been received regarding the overhanging trees/shrubs in the village. This matter requires property owners to cut back any

overhanging greenery and it was agreed to publish an article in the next edition of the CHEQS magazine.

- **Traffic calming** – Mr A Stanbury has approached the Council regarding options available for traffic calming in the village. Discussion took place regarding the increasing number of vehicles that use Southrop as a cut through to and from Carterton to Fairford. It was agreed to contact the Commander at Brize Norton to advise him of the problems being experienced and to seek his help in resolving this matter.
- **Condition of road between Southrop and the A361** – Cllr P Brickley has been in contact with W.Oxon District Council and Cotswold District Council regarding the poor and dangerous condition of this road. He will continue to pursue this.

ACTION: Cllr P Brickley to continue contact with District Councils

Fencing - Cllr C Brickley has agreed to contact Mr. Ponsonby regarding the fencing adjacent to the land he manages fronting the road, which is in a state of disrepair.

ACTION: Cllr C Brickley to contact Mr. Ponsonby

068 19/20 To receive report from District/County Councillor
Not available

FINANCE

069 19/20 To approve payments to be made in October
It was **RESOLVED** to approve payments to be made in October. Proposed Cllr P Brickley, seconded Cllr Guest – all in favour.

ACTION: Clerk to make payments

070 19/20 To consider and agree half year figures
Figures had been circulated prior to the meeting. Omitted in error. Will be considered at the next meeting together with proposal for the 2020 Precept request.

071 19/20 To consider list of assets held by the Parish Council.
The list of assets was considered with no further comment.

072 19/20 To consider and agree grant/donation to the Village Hall
Mr Elford and Mr Mills reported on the work to be carried out as part of the Village Hall refurbishment. The following work has yet to be carried out:-

- Heating
- Lighting
- Acoustic ceiling
- Improved security

The Council agreed with the Village Hall's plans and following debate it was **RESOLVED** to grant the SVH up to £10k (nett of VAT) this year. Proposed Cllr C Brickley, seconded Cllr Jones – all in favour. It was agreed that 3 quotes are required for goods and invoices which should be made out to Southrop Parish Council.

073 19/20 To consider and agree 1st stage of Budget setting and possible Precept for 2020/21
Consideration was given to the method that should be used to determine the Precept figure for 2020/21. It was agreed to consider this matter in depth at the next

meeting, before sending this out for consultation with members of the community. This will be published in Draft for comment. A final decision to be made in early January. It was agreed, in principle, to use the RPI or CPI index figures in the final calculations.

ACTION: Clerk to add this item to the Agenda for the next meeting in December

074 19/20 To consider and agree to appointment of Mrs B. Bowen as internal auditor for yearend audit 2019/20.

It was **RESOLVED** to appoint Mrs B Bowen as Internal Auditor for the 2019/20 audit. Proposed Cllr Jones, seconded Cllr C Brickley – all in favour.

ACTION: Clerk to contact Mrs Bowen

PLANNING

075 19/20 To receive Decision notices:-

19/03500/TCONT | Beech tree on village green - Two branches growing towards bus stop to be removed, crown raise by 1.5m, inner crown thinning by 20%, dead wood to be removed. NO OBJECTION. Mr Handy will be carrying out the work at a cost of £280 + VAT. This item will be added to the Agenda for the next meeting for formal agreement.

ACTION: Clerk to add item to the Agenda for the next meeting, to agree for work to be carried out by Mr. Handy.

076 19/20 New Planning Applications

19/03259/FUL | Full Application for Demolition of existing tin sheds and erection of a detached outbuilding to form garage and store at Sunnyside Lechlade Road Southrop Lechlade Gloucestershire (Exp. Date 16/10/19)

Mr. Medley who has submitted this application, explained the reasons for doing so. Following discussion, the Council agreed that they had **NO OBJECTION** to the application.

ACTION: Clerk to advise CDC

077 19/20 To consider and agree the best way of preserving our green verges.

Cllr Brickley reported on the increased number of vehicles that are parking on the verges in the village. He has also recently been consulting with the owner of a property who does not reside in the village but used the property as a holiday let. Work will shortly commence to develop the existing property and plans to install a skip on a large verge have been mentioned. The matter of verges was discussed at length and it was agreed to contact Glos. Highways and County Cllr Theodoulou to seek advice on the best way of preserving the verges. This matter to be deferred to a future meeting to allow time for a meeting to be arranged between members of the Council and Glos. Highways.

ACTION: Clerk to contact County Cllr Theodoulou, and Glos Highways to arrange a meeting.

OTHER MATTERS

078 19/20 **Anything the Chair considers urgent.**

-A late planning application, relating to Bradborough Farm was emailed to Cllrs prior to this meeting. As the Council are not due to meet again until December, the Clerk requested that comments be sent via e-mail as soon as the application had been considered by all Councillors.

- Cllr P Brickley was asked to consult with Mr. Benfield who cuts the grass on the footpaths and the green, to see if he would be willing to undertake the grass cutting of all the verges in the village.

ACTION: Cllr P Brickley to contact Mr. Benfield
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079 19/20 **Date of next meeting - Monday 9th December 2019**

There being no further business the meeting closed at 9.00pm

.....Chairman

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