

# SOUTHROP PARISH COUNCIL

## MINUTES OF THE SOUTHROP PARISH COUNCIL MEETING HELD ON THURSDAY 27<sup>th</sup> JUNE 2019

**Present:** Cllr C Brickley                      Cllr P Brickley  
                 Cllr Giles                                Cllr Guest  
                 Cllr Jones

**In attendance:** Vanessa Lawrence (Clerk), Mr & Mrs Smith, H. Knight, T. Pownall-Carton, J. Wilson.

**024 19/20            Apologies for absence**  
Apologies received from County Cllr Theodoulou

**025 19/20            Declarations of Interest in Items on the Agenda**  
None received

**026 19/20            To approve the Minutes of the Annual Parish Council meeting held on the 16<sup>th</sup> May 2019**  
It was **RESOLVED** to approve the Minutes of the Annual Parish Council meeting held on the 16<sup>th</sup> May 2019, as a true and accurate record of the proceedings. Proposed Cllr C Brickley, seconded Cllr P Brickley – all in favour.

**027 19/20            To agree to adjourn the meeting for Public Participation, if members of the public are present - there is a 10-minute time limit)**  
It was **RESOLVED** to adjourn the meeting for public participation – all in favour.

A recent licensing application was brought to the attention of the Council. Whilst this application has been refused, concerns were raised by a resident regarding the possibility of a recurrence. The Council was informed that work has been done to a bridleway, and vehicles have been witnessed using this path to access a field. Trees have also been cut back. Details of how a TEN (Temp Events Notice) can be used was reported to the Council. The resident wished to know what the procedure was for commenting and was advised that anyone can comment by going onto the Cotswold District Council website.

<b>ACTION: Clerk to contact PROW regarding the Bridleway at Tiltup Farm.</b>
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**028 19/20            To agree to reconvene the meeting following Public Participation, if applicable.**  
It was **RESOLVED** to reconvene the meeting – all in favour.

**029 19/20            Clerks Report**  
None

030 19/20

**Chairman's announcements**

- **Village Walk** – Cllr Guest reported on a recent walk which took place together with a representative from GRCC (Glos. Rural Communities Council). This proved very helpful and looked at drainage and mapping of waterways. A detailed report is being prepared by GRCC, which will provide the Council with actions that might be carried out.  
There is the potential to create working parties and volunteers are required.
- **Welcome Pack** – this is being refreshed and will be given to newcomers to the village. 6 properties are for sale in the village at the present time.
- **Potholes** – there is a large amount of work being carried out on potholes.
- **Thames Water works** – this work is nearly complete with a few minor holes still waiting to be filled. This cannot take place until a survey of the work has been carried out.
- **Footpaths** – these are being looked at with a view to tidying them up. Landowners and GCC will be contacted.
- **Vegan festival** – The application has been withdrawn and the Council will be checking the CDC website regularly in order to be able to consider any future applications that might be problematic to residents. In this instance County Cllr Theodoulou was asked to look into this application and proved to be very helpful. It is hoped that anyone wishing to hold any event would consult with the Council as a matter of course.

031 19/20

**To receive report from District/County Councillor**

None received in Cllr Theodoulou's absence

032 19/20

**To consider and agree draft Village plan proposal.**

The draft Village Plan proposal has been circulated. Cllr C. Brickley reported that the results had been collated and a spreadsheet created with items prioritised. A living template has been created detailing projects, progress, costs and timescales. Following discussion, it was **RESOLVED** to agree the draft proposal. Proposed Cllr Guest, seconded Cllr Giles – all in favour.

<p><b>ACTION:</b> As part of the discussion, the Clerk will forward details of PSPO (Public Spaces Protection Order)</p>
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033 19/20

**To receive report regarding conclusion of Thames Water works.**

Cllrs discussed the almost completed works and agreed that this too longer than anticipated. A majority of the holes that were dug have been filled, with the exception of a few, which will not be infilled until Thames Water have carried out their inspection. Mr. C Medley has been in contact with Thames Water and the reasons for the delay explained. The Council was informed that all the holes will be finished in the next few weeks. Cllrs agreed that they would like to survey the work before Thames Water so that any issues can be brought to their attention. Glos. Highways can fine Thames Water if the work has not been completed satisfactorily. Cllr C Brickley and Mr. Medley will be carrying out their inspection next week and will be taking photos where necessary.

**FINANCE**

034 19/20

**To approve payments to be made in June/July**

It was **RESOLVED** to approve payments for June/July. Proposed Cllr Guest, seconded Cllr Jones – all in favour.

- 035 19/20 To receive Internal Auditors report (emailed)**  
The Internal Auditors report was received with no comment.
- 036 19/20 To approve the Annual Governance Statement 2018/19**  
The Annual Governance Statement was checked and agreed by all Cllrs., following which it was **RESOLVED** to approve the Annual Governance Statement 2018/19. Proposed Cllr Jones, seconded Cllr P Brickley – all in favour.
- 037 19/20 To approve the Accounting Statements 2018/19**  
It was **RESOLVED** to approve the Accounting Statements 2018/19. Proposed Cllr Guest, seconded Cllr P Brickley – all in favour.
- 038 19/20 To consider and agree to certify Southrop Parish Council as exempt and to sign the Certificate of Exemption.**  
It was **RESOLVED** to agree to certify Southrop Parish Council as exempt and to sign the Certificate of Exemption. Proposed Cllr Guest, seconded Cllr Giles – all in favour.
- 039 19/20 To confirm list of assets held by the Parish Council and to agree Asset Register.**  
Cllrs considered all the assets which make up the amount listed for the Annual Return. These comprise :  
Noticeboards  
Bus Shelter  
Jubilee Close  
Playground  
The Green  
Dog/waste bins  
Benches  
Horse Trough  
Defibrillator  
Speed Gun  
Laptop  
Printer  
Cllrs agreed to try to confirm the above list and will make enquiries.

**ACTION: Cllrs to look into the ownership of the above items, with particular reference to the first 5 items.**

**PLANNING-**  
**040 19/20**

**To receive Decision notices:-**

19/01795/TCONR -4 Wadham Close Southrop Lechlade Gloucestershire GL7 3NR  
**NO OBJECTION**

19/01209/FUL- Replacement of existing windows and doors at The Farriers  
Southrop Lechlade Gloucestershire GL7 3RL - **PERMITTED**

8/03804/FUL /18/03805/LBC Part reconstruction / repair (part-retrospective) and  
residential conversion, including extensions of the barn Bee Furlong Barn  
Southrop Gloucestershire GL7 3PN – **PERMITTED**

19/01816/OUT Outline application for the demolition of one detached dwelling,  
garage and outbuildings and erection of two detached dwellings, garages and  
associated works (all matters reserved) at Folly View, Quarry View, Southrop –  
**PERMITTED**. The owner, Mr Duncan Smith, explained the background to the

proposed development and offered to discuss the forthcoming detailed planning application with neighbours.

19/01795/TCONR Conifer tree x1 overhanging propane gas tank in breach of LPG code of practice – Fell at 4 Wadham Close, Southrop – **NO OBJECTION**

18/02358/FUL & 18/02359/LBC Appeal Decision for Single storey extension at Culls Cottage Lechlade Road Southrop Lechlade Gloucestershire GL7 3PF – **PERMITTED**

The decision notices were received, and Cllrs asked the Clerk if she could try to find out whether an Appeal can be overturned.

**ACTION: Clerk to contact the Secretary of State/ CDC**

**041 19/20      New Planning Applications**

None

**OTHER MATTERS**

**042 19/20      To receive information on other Applications:-  
C/19/00518/PRMA Application for a New Premises Licence at Dana Burton Land At Tiltup Farm Southrop Gloucestershire under the Licensing Act 2003. **WITHDRAWN****

This item was covered under Public Participation. The Clerk will be contact PROW.

**043 19/20      To consider and agree whether the Community Activities Support grant might be of benefit for any projects in Southrop, if suitable.**

It was agreed that there was nothing at the present time, but the Clerk was asked to Establish whether other organisations in the Village could apply.

**ACTION: Clerk to contact CDC**

**044 18/19      Anything the Chair considers urgent.**

None.

**045 18/19      Date of next meeting to be advised.**

**There being no further business the meeting closed at 8.45pm**

.....Chairman

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