

# SOUTHROP PARISH COUNCIL

## MINUTES SOUTHROP PARISH COUNCIL MEETING HELD ON 17<sup>th</sup> January 2019

**Present:** Cllr Hibbert Cllr Guest  
Cllr Gowland Cllr Brickley

**In attendance:** Vanessa Lawrence (Clerk), Charles Mann, William Mann, Flavia Mann, Joshua Wills-Mace, Kirsty Wills-Mace, Dr Leonard Brookes, Mrs. Rhona Reid, Mr Anthony Stanbury

**089 18/19 Apologies for absence**  
Apologies were received from Cllr Jones

**090 18/19 Declarations of Interest in items on the Agenda**  
Cllr Brickley declared a pecuniary interest in Item 099 18/19

**091 18/19 To approve the Minutes of the Parish Council meeting held on the 26<sup>th</sup> November 2018**  
It was **RESOLVED** to approve the Minutes of the Annual Parish Council meeting held on the 26<sup>th</sup> November 2018. Proposed Cllr Brickley, seconded Cllr Gowland – all in favour.

**092 18/19 Clerk's Report**  
None

**093 18/19 To agree to adjourn the meeting for Public Participation, if members of the public are present – there is a 10-minute time limit**  
The meeting was adjourned for public participation. All in favour.

Q: L. Brookes raised the issue of potholes and whether the Council could pursue repairs.

Q: L. Brookes wanted clarification on the Precept request as published in the Draft Minutes and asked if complete details could be published in future.

A: Cllr Guest and Cllr Hibbert explained the reasons for the increase.

Q: A. Stanbury requested that the Council endeavours to ensure that all planning applications are fully examined, and objections made when necessary. He expressed his opinion that the Council should do more to ensure the village maintains its personality where possible, by opposing planning applications that have a visual impact on the scenery.

A: Mr Stanbury was advised that all planning applications are fully examined and that objections have been made in the past to various planning applications. However, it was pointed out that as the Council are only Consultees, their comments may or may not be considered.

- 094 18/19 To agree to reconvene the meeting following Public participation, if applicable.**  
It was agreed to reconvene the meeting following public participation. All in favour.
- 095 18/19 Chairman's announcements**  
The Chairman reported that George Ponsonby has written to GCC Highways regarding his acceptance in the role of snow warden.
- 096 18/19 To receive report from District/County Councillor**  
None, in the absence of the District/County Cllr.

#### **FINANCE**

- 097 18/19 To approve payments to be made January 2019**  
It was **RESOLVED** to approve payments to be made in January 2019. Cllr Hibbert signed the schedule. Proposed Cllr Hibbert, seconded Cllr Guest.

**ACTION: Clerk to make payments**

- 098 18/19 To consider and agree Precept for 2019/20 as previously publicised.**  
Following consideration of comments made at Public Participation, it was **RESOLVED** to agree Precept as published of £12k, for 2019/20, which is an increase in line with inflation. Proposed Cllr Hibbert, seconded Cllr Guest – All in favour.

**ACTION: Clerk to complete the required form and to submit to CDC before the 29<sup>th</sup> January 2019.**

#### **PLANNING**

##### **New Planning Applications:**

**18/04949/LBC Listed Building Consent for Removal of rear conservatory and replacement with single storey garden room at Tubbs Cottage Southrop Lechlade Gloucestershire GL7 3PF**

**18/04948/FUL Full Application for Removal of rear conservatory and replacement with single-storey garden room at Tubbs Cottage Southrop Lechlade Gloucestershire GL7 3PF**

Cllr Brickley explained the background of this application. Following brief discussion Cllrs felt agreed that there was no objection to this application.

**ACTION: Clerk to submit comment accordingly.**

#### **OTHER MATTERS**

- 100 18/19 To receive reports from Councillors from meetings/events attended**  
None

**101 18/19 Update from Cllr Brickley regarding progress with Village Plan**  
Cllr Brickley reported that the questionnaire is now complete. Cllr Gowland has agreed to help with the distribution. Two dates were considered for distribution and after discussion it was agreed that the week of 11<sup>th</sup> February is best for all those delivering the questionnaires with a pick-up date of the 25<sup>th</sup> February. The questionnaires would then be collated. Cllr Guest has a contact who might be able to help with information relating to the best way of collation and would advise accordingly. It is hoped that the details will be available ready for the Annual Parish Meeting.

**102 18/19 To consider and agree dates for parish council meetings to May 2019**  
It was **RESOLVED** to hold parish council meeting on the following dates:-  
Thursday 21<sup>st</sup> March – Parish Council meeting  
Thursday 18<sup>th</sup> April – Annual Parish meeting  
Thursday 16<sup>th</sup> May – Annual meeting of the Parish Council.  
All in favour.

**ACTION: Clerk to confirm dates with the Village Hall**

**103 18/19 To consider and agree best way of advertising the Parish Council election**  
It was **RESOLVED** to publish the election on the noticeboard, on the Southrop facebook page and on the website. It was also agreed to advertise this in the covering letter which would accompany the Local Plan questionnaire – all in favour.

**104 18/19 Anything the Chair considers urgent**  
Cllr Guest advised that the Green waste collection methods and dates are due to be changed. It was suggested that the CDC website is checked for further information.

**105 18/19 Date of next meeting – 21st March 2019**

**There being no further business the meeting closed at 9.00pm**

.....Chairman

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